



Application for Course Deferral

Apply Deferral of Study

Please ensure you read the conditions outlined below before applying.

- * Deferral of studies by international student is permitted only in compassionate or compelling circumstances such as serious illness, death in the family or for some other reason. Students will be required to provide evidence of compassionate or compelling circumstances.
- * You may only defer your course to the next available intake.
- * A copy of your flight ticket must be provided. Students are not allowed to stay in Australia during the approved deferral period.

Student's Details

Student's ID: _____
Student's Name: _____
Course Enrolled: _____
Address (In Australia): _____
Contact No. _____ **Alternate Contact No:** _____

Deferral Details

Deferral Duration: _____
Deferral Start Date: _____ **Deferral End Date:** _____
Student's Last Class Date: _____ **Student's Next Regular Class Start Date:** _____
Departure Date: (From Sydney) _____ **Arrival Date: (To Sydney)** _____
Total extension on study period due to this deferment: _____

Reason:
(Enter your valid reason and it must be specific.)

Evidence:
(List the evidence you will provide to the institute to determining your application.)

Declaration:

- * I accept the tuition fee for the deferral course may differ from the original fee issued on offer letter and that the difference must be paid before re-enrolling in the next available term;
- * I accept the course structure of the deferred course may be change;
- * Payment will be made prior the approval from the institute.

Student's Signature: _____ **Date:** _____

Student's Overseas Contact Details:
Address: _____

Phone No.: _____
E-mail (During Deferral): _____

Office Use ONLY

Approved (*No. of COEs to be changed*) _____ **Declined** (*Reason*) _____

Approved/Declined By: _____
Signature: _____ **Date:** _____

Study Plans
Course Name: _____

Missed UOC Code & Name:	Start Date:	New Invoice Date:
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Copy of Evidence Provided.
 Medical Certificate
 Flight Ticket
 Other

Payment Details.
 Total Fees/Charges: